



## YEARLY STATUS REPORT - 2023-2024

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>	<b>Kukke Sri Subrahmanyeshwara College</b>
• Name of the Head of the institution	<b>Dr. Dinesha P T</b>
• Designation	<b>PRINCIPAL</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>9538431672</b>
• Mobile No:	<b>7349222300</b>
• Registered e-mail	<b>kss_principal@yahoo.co.in</b>
• Alternate e-mail	<b>ksscollege1983@gmail.com</b>
• Address	<b>KUKKE SUBRAHMANYA, KADABA TALUK D.K.</b>
• City/Town	<b>SUBRAHMANYA</b>
• State/UT	<b>Karnataka</b>
• Pin Code	<b>574238</b>

#### **2.Institutional status**

• Affiliated / Constitution Colleges	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Rural</b>

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Mangalore University
• Name of the IQAC Coordinator	Smt Latha B T
• Phone No.	9448109249
• Alternate phone No.	8217026448
• Mobile	7349222300
• IQAC e-mail address	iqackss@gmail.com
• Alternate e-mail address	ksscollege1983@gmail.com
<b>3. Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://ksscollege.org/MemberUploads/1717265560_AQAR%202022-23.pdf">https://ksscollege.org/MemberUploads/1717265560_AQAR%202022-23.pdf</a>
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://ksscollege.org/MemberUploads/319867216_2023-24.pdf">https://ksscollege.org/MemberUploads/319867216_2023-24.pdf</a>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.22	2007	22/12/2007	21/12/2021
Cycle 2	B	2.22	2015	14/09/2015	13/09/2020
Cycle 3	A	3.10	2024	21/03/2024	20/03/2029

**6. Date of Establishment of IQAC** 08/11/2004**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

**8. Whether composition of IQAC as per latest NAAC guidelines**

• Upload latest notification of formation of	<a href="#">View File</a>	
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IQAC		
<b>9.No. of IQAC meetings held during the year</b>	06	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1. The college website has been successfully upgraded. 2. Several extension activities, and guest talks have been arranged for the benefit of students. 3. Academic Audit has been conducted by the college. 4. Initiative towards Strategic Planning Feedback taken from all stakeholders and actions were taken based on it. 5. A good number of Value-added/ certificate courses offered for the students.</p>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
To upgrade the College Website	Website was successfully upgraded	
To organize seminars and guest talks	conducted	
MoU with other institutions	Signed and organized activities	
To introduce new certificate course	Started	
To conduct more number of extension activities	organized and maintained the documents	

<b>13.Whether the AQAR was placed before statutory body?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
<b>Nil</b>	<b>Nil</b>
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
<b>2023-24</b>	<b>26/12/2024</b>
<b>15.Multidisciplinary / interdisciplinary</b>	
<p>At the present the university / college allows maximum flexibility in the choice of courses/ papers for the students. It allows interprogramme mobility as the under-graduate moves from one semester to the other. The interdisciplinary studies introduced in the Pre- NEP 2020 period further strengthened in the Post- NEP 2020. Prior to the arrival of the NEP 2020 there were courses such as Open Elective, Gender and Environmental Studies and Indian Constitution. However, with the introduction of NEP 2020 it allowed students to make in roads into other programmes/ courses of their choice. For example the students of Arts programme study Financial Literacy, Advertisings skills, Digital Fluency, Artificially Intelligence, Yoga and Sports. Similarly, the students of B.Com programme study Human Rights, Indian Polity-Issues and Concerns, Understanding Gandhi, Elective Courses such as Indian Society Continuity and Change/ Sociology of Youth, Business Economics/International Economics. Apart from the above the co-curricular activities or certificate courses offered by the college provide an excellent opportunity for interdisciplinary learning. Theatre related activities yakshagana, cultural performance platforms, fests etc., are some of the example for multidisciplinary/ interdisciplinary learning.</p>	
<b>16.Academic bank of credits (ABC):</b>	
<p>The concept of Academic Bank of Credits (ABC) is a path breaking initiative which gained prominence due to the NEP 2020. The system of gauging the exam outcome using numerical numbers gave way to credit based system. This method further evolved into CGPA. Further, to allow the learner to move across the country/globe today we have</p>	

started Academic Bank of Credits. This gives a flexibility to learner to change the instructions and continue the studies. The credits earned in one institution/programme are transferred to the other. The accumulated credits in the account of the student decide his/her academic caliber. The exponential growth of knowledge domains helps the learner to pursue aptitudnal courses/ programmes online/ offline simultaneously. In the meantime the credits in the ABC keep on accumulating. This new system is gradually setting down in the mind of the under-graduated and during the orientation programmes all the fresher's are informed about ABC.

#### **17.Skill development:**

Skill development / enhancement is given a lot of priority in the college. Apart from theoretical inputs the applicability of knowledge is gaining importance to judge the graduate attributes of a learner. This is the need of the hour to address the core issues like national development and global skill enhancement. Therefore each programme is intrinsically endowed with skill development aspect. Drawing map, reading inscriptions, conservation of monuments, mock-parliament, spoken/written language, video filming, calculation, problem solving, internship, participation in the competitions, sports, games, learning to use computers, NSS, Scout and Youth Red Cross activities undertaking special projects etc are some of the skill orientation activities in the college.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

One of the desirable values incorporated into the teaching/learning methodology is the integration of Indian/ native/ local knowledge system. The college offers language courses like Kannada, Samskrutha and Hindi. While holding the classes the faculty adapt bi- lingual mode to the communicative the concepts. Interactions during the session give ample scope for local native language. The institution invites local exports from the different walks of life to offer and enhance the indigenous knowledge like conversations exports like heritages building, water diviners, local cuisine experts, yoga trainers etc. The college also permits tribal communities to organize and perform programs in the college. The students conduct Sanatan vagmay programmes every Saturday to impart knowledge about Bhagavadgeetha, family values and ethics encouraging the students are taught to imbibe the values through social service embedded in the sloka 'Serve Janaaha Sukhino Bhavathu'.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The institution strongly adheres to the motto of outcome based

education (OBE). The students are given detailed information in this regard on orientation day. For each activities the faculty chalk out of the details policy framework and decide the outcome. At the end of feedback is taken orally/ written to judge the level of outcome. The outcome of a course is given by the University and exam result clearly indicates the achievement level of outcome. This is reflected in the number of distinctions holders and high percentage of passed out of students annually. The graduate attributes is general shows the outcome of programme.

## 20. Distance education/online education:

Every effort has been made by the institution to reach out to the learner through distance education. Therefore the institution has reopened the KSOU study centre in 2020. Through this study centre UG, PG and Diploma Courses are offered to the learners. The Mentors / course faculty have created WhatsApp groups to give the students study materials/guidance and course related information.

### Extended Profile

#### 1. Programme

1.1	170
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2. Student

2.1	487
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	370
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents	
Data Template	<a href="#">View File</a>	
2.3 Number of outgoing/ final year students during the year	<b>165</b>	
<b>3.Academic</b>		
3.1 Number of full time teachers during the year	<b>27</b>	
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2 Number of Sanctioned posts during the year	<b>27</b>	
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1 Total number of Classrooms and Seminar halls	<b>15</b>	
4.2 Total expenditure excluding salary during the year (INR in lakhs)	<b>12.28</b>	
4.3 Total number of computers on campus for academic purposes	<b>56</b>	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution adheres to the curriculum set by Mangalore University, which provides an academic calendar well in advance, along with the syllabus, prescribed textbooks, and the allotted teaching hours for each course. Based on these directives, the college department is responsible for implementing the curriculum. Each course instructor develops a detailed lesson plan delivers the course content, and facilitates hands-on learning experiences, ensuring students' theoretical and practical understanding is balanced and nurtured. The department places a strong emphasis on the holistic development of students, providing opportunities for both academic and practical growth. The department head holds academic planning meetings to coordinate the timetable, assign faculty to courses, and ensure that all curriculum-related activities are carried out effectively. The university regularly communicates any updates or revisions to the curriculum via letters and emails, and the principal ensures that relevant faculty members receive copies of these updates along with detailed instructions about the changes. The college makes every effort to provide faculty members with the necessary resources to fully comprehend the curriculum and implement it efficiently. Before the final exams, the college organizes well-planned internal assessments and follows established protocols for assignment submission, adhering to the guidelines set by the principal and the examination committee. Additionally, regular feedback from various stakeholders is collected to improve the teaching and learning process continuously.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The University follows a well-structured academic calendar, with some minor adjustments made according to institutional guidelines. This calendar is clearly defined, and the process for creating academic teaching plans is standardized. It is distributed to

students in the form of a guidebook, which includes important dates for internal exams, summative exams, semester start and end dates, and various co-curricular activities. Additionally, tentative dates for events such as plays, parent-teacher meetings, general body meetings, student council inaugurations, leadership development sessions for council members, community harmony weeks, annual events, sports days, and college days are also listed. While these dates are generally fixed, they are subject to change. Internal exams are conducted based on a clear methodology that allows flexibility to accommodate the needs of learners.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

Academic council/BoS of Affiliating University  
 Setting of question papers for UG/PG programs  
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  
 Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

03

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

20

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<b>No File Uploaded</b>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

473

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

473

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Ethics, gender, human values, environmental concerns, and sustainability are integrated at various levels within the curriculum and co-curricular activities. Language courses include lessons that address these critical issues, while dedicated courses on Gender Studies and Environmental Issues further enhance students' understanding. These courses are supplemented by assessments to evaluate learning outcomes. The institution fosters discipline, values punctuality, and rewards virtues like service. Initiatives such as blood donation drives, community service, visits to orphanages, and collaborations with NGOs address these core issues, bridging gaps and promoting the growth of these values. Additionally, value-added courses rooted in Indian traditions (Parampara) are offered to students. Staff meetings and discussions serve as platforms to emphasize the significant societal roles educators play, reinforcing the institution's commitment to instilling these essential values in its students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

0

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Programme / Curriculum/ Syllabus of the courses	<b>No File Uploaded</b>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<b>No File Uploaded</b>
MoU's with relevant organizations for these courses, if any	<b>No File Uploaded</b>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<b>No File Uploaded</b>

### 1.3.3 - Number of students undertaking project work/field work/ internships

136

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<b>No File Uploaded</b>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<b>No File Uploaded</b>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<b>No File Uploaded</b>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://ksscollege.org/MemberUploads/1273712741_2.%20Feedback%20Analysis%20Report%202023-24.pdf">https://ksscollege.org/MemberUploads/1273712741_2.%20Feedback%20Analysis%20Report%202023-24.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**370**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**143**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

**2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

**By identifying slow and advanced learners separately for each**

subject, teachers can tailor their instruction to meet the needs of each group. This can help in ensuring that slow learners receive the extra support and attention they need to grasp the material, while advanced learners are appropriately challenged and engaged.

The process of identification is carried out after the announcement of the previous examination results, Internal Assessment Examination and taking into account the performance of the class in the current academic session. Assessment less than 40% is considered as Slow Learner, more than 41% and less than 69% is considered as Average Learner, more than 70% is considered Advance Learner.

The Support provided for Slow Learners are, Problem solving sessions/revision, remedial teaching, additional assignments, reading materials, group study system, motivational classes, Personal attention and counseling.

The Support provided for Average/Advanced Learners are-Special session, providing additional books, special lecture, guidelines to crack competitive examination, assistance for industry internships and field trainings, provision to explore the talents through MOU's with reputed institutions, internships, writing assignments on more challenging topics.

The Institution obtained expected outcome from this process such as, Timely conduction of slow learners' activity, Provision for Continuous assessment, Improvement of result.

File Description	Documents
Link for additional Information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
487	27

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The student-centric teaching method and practical activity offered in the arts, commerce, and business administration departments are designed to empower students and foster critical thinking. The approach involves individual and group work under the guidance of teachers or mentors. Students are encouraged to engage in problem-solving activities that require them to identify, analyze, propose solutions, and evaluate their effectiveness. This hands-on approach helps students develop a deep understanding of the subject matter and enhances their ability to find effective solutions. Additionally, students are given opportunities for individual involvement through project work, internships, and field visits. These experiences further enhance their learning and provide real world applications for the knowledge and skills they acquire in the classroom. Overall, the program aims to create a learning environment that nurtures exploration of various skills and fosters independent thinking, ultimately preparing students for success in their academic and professional pursuits.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To give ideas to students in an effective way teachers are combining technology with the traditional mode of instruction to engage students in long-term learning. College uses Information and Communication Technology (ICT) in teaching to support, enhance, and optimize the delivery of information.

The following tools are used by the Institute- ICT Tools:

1. Projectors- 4 (1 fixed, 3 Portable)
2. Desktops- 56 and Laptop - 3- Arranged at Computer Lab, office room, library
3. Printers- 9

4. Three photocopy machines available in the college.
5. Six Scanners and One LCD smart screen are available in the college office.
6. Auditorium- It is equipped with a mike and the projector.
7. CC Cameras are set up in all the classrooms, the auditorium, the smartroom, and in different corners of the campus.

#### Use of ICT by Faculty

1. PowerPoint presentations- Faculties are encouraged to use PPT.
2. Online competitions- Management events such as Business quizzes and paper presentations are being organized.
4. Whats App is used by mentors to communicate with the students

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://ksscollege.org/MemberUploads/538953304_2.3.1.2.pdf">https://ksscollege.org/MemberUploads/538953304_2.3.1.2.pdf</a>

#### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

##### 2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

#### 2.4 - Teacher Profile and Quality

##### 2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### **2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

##### **2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

4

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### **2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

##### **2.4.3.1 - Total experience of full-time teachers**

27

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### **2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At the college level, an examination committee is constituted, comprising of a senior Faculty member as chief superintendent, other teaching faculty, and non-teaching staff as members. The internal examination is conducted by the college, and the students will be allotted seats in the classrooms for answering their examination. The college publishes rules and guidelines while conducting internal examinations. Two internal assessment tests are conducted each semester at the college level. Time table for the test is prepared well in advance and communicated to the students earlier. A proper seating plan is followed for internal assessment tests and it is displayed on the notice board. After valuation of internal assessment answer scripts, it will be shown to the students to check any discrepancy. By adapting the criteria as per the direction of Mangalore University, complete transparency is maintained in internal assessment examination. The assessment marks of the two session examinations uploaded on college MULINX and UUCMS Portal. Students will login to the UUCMS portal to verify their internal evaluation marks. Exam Superintendent decision or information after resolving the grievances/correction in the question paper is intimated immediately to the students through the examination committee members.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the college level, an examination committee is constituted, comprising of a senior Faculty member as chief superintendent, other teaching faculty, and non-teaching staff as members. The internal examination is conducted by the college, and the students will be allotted seats in the classrooms for answering their examination. The college publishes rules and guidelines while conducting internal examinations. Two internal assessment tests are conducted each semester at the college level. Time table for the test is prepared well in advance and communicated to the students earlier. A proper seating plan is followed for internal assessment tests and it is displayed on the notice board. After valuation of internal assessment answer scripts, it will be shown to the students to check any discrepancy. By adapting the criteria as per the direction of Mangalore University, complete transparency is maintained in internal assessment examination. The assessment marks of the two

session examinations uploaded on college MULINX and UUCMS Portal. Students will login to the UUCMS portal to verify their internal evaluation marks. Exam Superintendent decision or information after resolving the grievances/correction in the question paper is intimated immediately to the students through the examination committee members.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://ksscollege.org/MemberUploads/1904499800_2.5.1.(3).pdf">https://ksscollege.org/MemberUploads/1904499800_2.5.1.(3).pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The very purposefulness of learning is judged by the overall outcome and the specific outcome. This has been ably captured by the Mangalore University while formulating the syllabi and designing the curriculum. To keep the stakeholders well informed about POs and COs the following steps have been initiated by the college.

### Outcome stated and displayed

- The POs and COs are given by the University and these have been uploaded in the institutional website.
- During the orientation programme the information provided about the objectives of the study outcomes and graduate attributes needed at the end of the programme.
- The outcomes of the programme are elaborated to the parents during the AGM of the PTA.
- The HODs brief the faculty members about POs and COs during the departmental meetings.
- A set of hard copy of the syllabus is maintained in each department which contains the statement of outcomes.
- Successful alumni are invited to engage the sessions/topics which serve as models for the POs and COs.
- A dossier POs and COs is maintained in the library and IQAC.
- The faculty members are deputed to course specific workshops.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**It is incumbent upon the college to assess the stated outcomes and hence at various levels the institution attempts to evaluate them directly or indirectly.**

- Programme /course-wise CIE result analysis.
- Releasing of programme / course-wise consolidated CIE result.
- Consistently high percentage of distinction holders and securing of rank.
- Documenting students' progression to PG courses.
- Employment of the students in different job sectors.
- Participations in placement programmes and job fairs.
- Winning of prizes in different fests, cultural competitions, sports and games organised both in the college and other institutions.
- The alumni profile of the college demonstrates the outcome attained.
- Appreciation by the parents, public and MOU holders reflect the quality of teaching- learning in the institution.
- The activities of the student council, ISR/DSR initiatives, participation in community oriented programmes, showcase achievements in the leadership ability, human values, and ethical aspects imbibed by the students.
- The feedbacks from the outgoing students reflect relevance of programme.
- The fests organized in the college throw light upon the collaborative learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year****139**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<b>Nil</b>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://ksscollege.org/pdf/IQAR/SSS\\_Analysis\\_Report.pdf](https://ksscollege.org/pdf/IQAR/SSS_Analysis_Report.pdf)

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<b>No File Uploaded</b>
List of endowments / projects with details of grants(Data Template)	<b>No File Uploaded</b>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Supporting document from Funding Agency	<b>No File Uploaded</b>
Paste link to funding agency website	<b>Nil</b>

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

06

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

19

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

#### 3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college runs NSS, YRC, Rangers and Rovers, and it has developed a concept of community presence in which students are guided, trained, motivated, and involved to get themselves sensitized to various social issues through NSS, YRC, Rangers and Rovers, and various departmental associations. The college performs a number of extension activities to promote the institution-neighborhood community to sensitize the students towards community needs, and the students actively participate in social service activities leading to their overall development.

Every year, NSS hosts a special camp in a neighboring adopted community, and NSS volunteers participated in a number of activities. The college hosts events like as special talk on social issues, community clinking, service during car fest ,wild fire awareness program, blood donation camps, Vanamahostava programs, field visit,cleanliness campaigns, environmental awareness, service during national pulse polio program and aids awareness. These are a few of the exercises that students participate in as part of social awareness initiatives. YRC, Ranger and Rovers, and other college departments are aware of their obligations to help students become responsible members of society by educating them about social issues through a variety of programs.

File Description	Documents
Paste link for additional information	<a href="https://ksscollege.org/MemberUploads/1005490760_3.3.1%20chart.pdf">https://ksscollege.org/MemberUploads/1005490760_3.3.1%20chart.pdf</a>
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<b>No File Uploaded</b>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

13

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in**

**collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**820**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

**0**

File Description	Documents
e-copies of linkage related Document	<b>No File Uploaded</b>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

**27**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**The campus is spread over an area of 1.2 acre, which includes**

**open space for garden, parking and sports facilities. The college has 15 classrooms of which 01 is equipped with LCD facility and 04 are equipped with PowerPoint facility. All the classrooms are well-ventilated, spacious, well-furnished and provided with black boards, and public address system. There are 04 Staff rooms and 01 Computer laboratory. The departments are equipped with, desktops and printers along with high speed internet. Library and Information Centre of the college has open access to books, periodicals, e-journals and e-resource along with ILMS system. College is equipped with a multi purpose air conditioned and ICT enabled Seminar Hall with a seating capacity of 150. The college also has an auditorium with a seating capacity of 1500 students. There are 56 computers, out of which 43 computers are meant for students and 13 are meant for staff and administration purpose. The college is also provided with transformer, automatic generator and a power control room and purified drinking water CCTV cameras are installed for safety and security.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<b>Nil</b>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**The college provides adequate space for sports, games and cultural activities and prepares students for various levels of intercollegiate events. There is a separate building for Physical Education department. The college auditorium is also used for practising chess and carrom. A well-equipped Gym with necessary accessories to boost physical fitness of the students is also made available. The playground of the college is useful for outdoor games such as Ball Badminton, Volley Ball, Throw Ball, Kabaddi, Cricket and Tug of War. Students are encouraged to participate in numerous cultural and literary activities to make them excel in their fields**

of interest. Various cultural activities like Traditional Day, Talents Day, Union Day, College Day and NSS camp are held to provide opportunities for the students to showcase their talents. The students' participation in cultural activities develops an aesthetic sensibility and an appreciation for art. The college cultural team provides opportunities to perform in various events and competitions. The college also has a drama association called "Kusumasaranga". The college encourages Yaksha Ghana training through "Yaksha Taranga".

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

05

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

05

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Upload audited utilization statements	<b>No File Uploaded</b>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<b>No File Uploaded</b>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library and Information Centre of the college was established in 1983. The library is fully automated with the leading Integrated Library Management Software - Easylib which gives user friendly interface for searching resources in the library, along with its positions and availability status. The library has the membership of INFLIBNET N-LIST and provides many e-journals and e-books on various subjects. It offers computerized Catalogue Search Services for user community through the On-line Public Access Catalogue [OPAC] which allows access to bibliographic details of the books available in the Library. The faculty and the students access information from rare books and the same is utilized in different aspects of research work in their respective fields.

#### ILMS Software, Easylib

1. Name of the ILMS software: Easylib
2. Version: 4.4.2 client server version

#### Features of Easylib

1. Requisition and Acquisition
2. Cataloguing and Accessioning
3. Membership Management
4. Circulation Management
5. Serial Control
6. Digital Library
7. Customizable Reports

## 8. Security and Set up

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**C. Any 2 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**97148**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**41**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<b>No File Uploaded</b>

#### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**IT facilities have been updated with additional computers,**

**printers, scanner and LCD Projector. The bandwidth of the**

**internet connection also been increased to 200 MB speed. IT**

**infrastructure of the college comprises 56 computers. Some**

computers connected with Internet facilities. All the computers are protected with antivirus software. Four class room and one computer lab of the college are equipped with LCD projectors. Digital Learning orientation has been organized by the college to motivate the teaching staff and students. Public address system is used regularly by the principal and the teachers to make announcement. Mikes, Amplifier, and other sound system are used for various programmes of the college. The college campus is under closed circuit (CC) TV surveillance. A good number of CC Cameras have been installed. Repair work relating to IT facilities is out sourced. The plans for IT infrastructural development are given top priority as the college realizes the correlation between adequate IT infrastructure and effective teaching learning. The class room teaching-learning practices are student centric & ICT is one of the important features.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<b>Nil</b>

#### 4.3.2 - Number of Computers

56

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the **A. ? 50MBPS** Institution

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Audited statements of accounts.	<b>No File Uploaded</b>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<b>No File Uploaded</b>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

##### **Classroom management:**

**Classroom being the most primary and important work space; it is managed with proper systems and procedures. 4 classrooms are well equipped with ICT facilities for better and effective teaching. CCTVs installed in each classroom to ensure the safety and the security of all students, teachers and equipment.**

**Library:**

The Library Advisory Committee tackles all issues relating to the smooth and efficient functioning of the library. They focus on the availability and utilization of instructional material in teaching and learning process. Internet facility is provided in the library and students can access the facility for availing e resources and other web based information. Sport complex/ground/equipments: Physical Director of the college looks after the sports facilities and the activities. The sports equipments are issued to the students as per the schedule of the events. If any equipment gets faulty, physical director submits proposal for maintenance. Preventive maintenance measures are taken in time. Physical director is responsible for keeping the record of utilization of sport facilities, activities held, and awards for the students etc.

**IT facilities:** All departments in the institute are having PCs with essential software and peripherals. The college outsources the maintenance and servicing of IT facilities. Minor repairs will be handled by the staff of the college. To minimize e-waste, electronic gadgets like projectors, computers, and photocopiers are serviced and reused.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<b>Nil</b>

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<b>No File Uploaded</b>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**2,67,200**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Data Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following:** Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills

**A. All of the above**

File Description	Documents
Link to institutional website	<b>Nil</b>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****546****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****546**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

07

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

47

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

In our institution student council is formed through Electoral College. The members of the Electoral College will elect a President, Vice-president and Secretary. According to the strength of the class, one representative for each 25 students is elected and there must be a women representative from each class. The council consists of heads of various associations and class representatives. The main objective of having a student council is to promote democratic values among the students. The members of the student council work together as a team to uphold the rules and regulations of the college to maintain social values, democratic values and to become better citizens of India. Various associations are there in college such as Sports and games association, Cultural association, Adventure Club, Commerce and Management Association, Humanities association, Planning Forum, Eco Club, HR and Placement Cell, Women Empowerment Cell, Literacy Club, Prathiba Wall Magazine, NSS, Rovers and Rangers, Youth Red Cross, Electoral Literacy Club. National day's celebrations are conducted by the Student Council. As well the college has various committees such as Anti Ragging Cell, Prevention of Sexual, Grievances Redressal cell and Internal complaint cell. Students are deputed to curricular and extracurricular activities. Students bridge institutions and society by recognizing and honoring important personalities who contribute to the betterment of society.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

62

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

#### 5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a registered Alumni Association. The association is active. The college organizes at least one alumni meet in a year. The alumni of the college are placed in all the fields such as, Industries, agriculture, banking sector, education, media, social work, politics, transport and communication, etc. Most of the teaching and non-teaching staffs are the alumni of this college.

They play the main role in binding this group for the development of college and students support. They grant freeships, scholarships and prizes. They provide financial support to medical treatments and financial help to the economically backward students. They conduct guest lectures, mock courts and assist in career guidance and other

support services. They contributed many supportive things including Contributing to the departmental library by donating textbooks. Visiting the campus as a campus recruiter.

Offering internship opportunities. Helping in organizing NSS Camps at the village level. Sponsoring bus pass for economically backward students

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**      **E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**VISION: JNANAMEVA JEEVANAM(Knowledge is life)**

**MISSION:**

1. The students of our institution shall excel in education
2. have a research bent of mind, and be employable.
3. environmentally sensitive, and socially responsible citizens.

The K.S.S temple manages our college. The governing body shall assign various jurisdictions to the principal to play an important role in governing the Institution. The principal in turn shares it with the IQAC coordinator and HODs of all the departments in a particular meeting for various functioning activities. The heads of the department will convey it to various committees along with the

staff representatives. Every classroom is under surveillance by CCTV. Most of the teaching faculties use ICT tools for teaching and learning. The college has different committees and cells like the admission committee, discipline committee, women empowerment committee, cultural and drama committee, examination committee, sports committee, counselling cell, HR cell, Internal complaint cell, Anti-Ragging committee, Adventure and Trekking cell, Grievance redressal cell, and various associations such as commerce, humanities, these committees and associations come under one faculty as a convenor and few as members. They shall decide on the effective functioning of the committees. The governing council meets occasionally to devise strategic and tactical plans, while IQAC helps accomplish these plans.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

K.S. S Temple manages our college. Temple administration directly comes under the Government of Karnataka. Hence, the management gives directions to the principal to follow decentralization in the college for its internal administration. The participative management of our college believes in decentralized leadership at every level of administration. The Principal is charged with the administration of routine activities and human resources. He is involved in academic planning, implementation of the plan, efficient delivery of curriculum, discipline, evaluation process and student performance. The HOD oversees the teaching plans of his/her departmental members, covering meetings, assigning subjects and discussing plans of action for the whole year. Take initiative to conduct seminars, peer teaching, Remedial classes, project works, internship, Organising and deputing to fest, activities and workshops.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective institutional plans developed by the Principal along with the cooperation of faculty members and students by following government procedure. The college has a perspective plan for the development of the students in the field of education considering the space and economic factors etc. The governing council of the institution has prepared a strategic /perspective plan for 10 years commencing from 2015 till 2025, taking into account the quality indicators of NAAC-defined criteria. The perspective plans deployed.

1. Fulfilling staff welfare measures.
2. Encouraged student-centric activity.
3. Sanctioned posts of faculties filled.
4. Organising seminars, workshops/guest talks,
5. Women Empowerment Cell strengthened.
6. Conducted student exchange programmes.
7. Strengthen the mentor system.
8. Conducted departmental social responsibility programmes.
9. Allowing the faculty to participate in BOE and BOS Works.
10. Encouraged students to attend more number of seminars, workshops, conferences, group discussions, and Management fest.
11. Increasing the number of certificate courses.
12. To encourage the faculties to use the ICT method of teaching.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is an aided institution that comes under the control of the K.S.S temple. The temple administration directly comes under the Government of Karnataka. Hence, the management gives directions to the Principal to follow decentralisation in the college for its internal administration of the college. At the departmental level, the heads of the departments are directly responsible for

coordinating all the departmental academic programs of the college. Faculties are responsible for the development of students. Staff members are assigned as criteria in charge, coordinators, or members of various committees.

**Recruitment:** The guest faculty and non-teaching staff are directly appointed by the Temple Management by following government norms. The members of the college developmental committee include student representatives. The meeting of the principal, student welfare officer, and the student council is held to plan and implement student-centric institutional activities. Administrative, academic and financial matters are handled democratically and transparently.

File Description	Documents
Paste link for additional information	<a href="https://ksscollege.org/MemberUploads/1297447540_6.2.2%20chart.pdf">https://ksscollege.org/MemberUploads/1297447540_6.2.2%20chart.pdf</a>
Link to Organogram of the Institution webpage	<a href="https://ksscollege.org/MemberUploads/1897900815_College%20Organogram.pdf">https://ksscollege.org/MemberUploads/1897900815_College%20Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

**The college has several welfare schemes for its teaching and non-**

teaching staff. Many staff have availed the benefits of such schemes in the past few years. The institution provides

1. Employee Provident fund facility to all the staff.
2. Paid Maternity leave
3. Earned leave
4. Casual leave
5. OOD facility
6. ESI facility
7. Group insurance
8. Gratuity
9. Permission to leave campus for emergency/department/institutional/personal work.
10. Annual increment.
11. Financial support to attend workshops/seminars/conferences in the form of TA/ Reimbursement of registration fees.
12. Drinking water and refreshment facility.
13. Mid-day meal facilities.
14. Felicitation for retired staff.
15. Privilege to use institutional facilities for professional and personal development such as computers/printers/internet/multigym and college grounds.
16. Shared staff rooms together with basic facilities.
17. Separate reading space at the library.
18. LAN facilities to each faculties.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**01**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**15**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**The institution has an effective mechanism of performance appraisal system for both teaching and non-teaching staff.**

**The performance of all the teaching and non-teaching staff is reviewed on an annual basis.**

**Self-appraisal forms are supplied to the individual teachers and members of non-teaching staff to obtain information about several aspects of their roles which are furnished to the head of the institution. Student feedback on the teachers is obtained on an annual basis.**

**The head of the institution reviewed it at the staff meeting.**

**The IQAC goes through the feedback forms collected from the students and suggests suitable measures to improve the teaching-learning process.**

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

**6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words**

To monitor the effective deployment of financial resources, the institution has computerised its financial management system on various matters. Day-to-day financial dealings are handled by the office staff in charge. All the expenses such as of revenue nature are audited by internal audit. The principal will check the ledger every day which is entered by accounts in the office. The accounts are subjected to both external and internal audits regularly. Chartered Accountant Rama Bhat, APMC Road Puttur, 574201, is duly appointed by the Institution as an External auditor who conducts a regular audit. The process involves detailed checking of vouchers and bills, thorough verification of receipts and books of accounts, scrutiny of bank reconciliation statements, examination of any irregularities and obtaining evidence to successfully satisfy the requirements of the audit programme.

Observations are recorded and discussed with the account staff of the college/ principal and clarifications or obtained. The necessary measures suggested are duly considered for follow-up. The Chartered accountant will audit the salary account book of teaching and non-teaching staff of the college and he will prepare the financial statement for the particular year and will submit the same to Mangalore Joint Director Office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<b>No File Uploaded</b>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

**267200**

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our institution is managed by K.S.S Temple. Hence, the required funds are provided by the K.S.S.Temple. Resource mobilisation is also carried out by the following means:

1. Student fees,
2. PTA donations
3. Bank interest
4. Funds received from Mangalore University for NSS Annual special camp and to conduct inter-collegiate tournaments
5. Grants received from UGC towards the salary of the aided staff
6. Fees collected from the issue of the Transfer Certificate
7. Sale of old scrap materials
8. General fines collected by the library, Amount collected from printing andphotocopy
9. Funding from alumni.

Optimum utilisation of funds is ensured through:

1. Some funds are allotted for social service activities as a part of social responsibility through NSS, YRC, Rovers, and Rangers.
2. Sports-related funds are used to conduct tournaments.
3. Financial resources are utilised for the payment of salary.
4. Financial support towards participation in professional development and cleaning programmes.
5. Funds utilised for the purchase of sports materials and library resources.
6. Funds utilised for organising student-centric activities.
7. Adequate funds are utilised for the development and maintenance of the infrastructure of the college.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**The Institution had a dedicated and dynamic IQAC in 2004 and is constituted as per the NAAC guidelines. The cell meets regularly and makes decisions after approval of the Management. The IQAC of the institution has been developed to assure academic standards and enhance the quality of education through its innovative and flexible education policy. Improvement in quality of teaching by regular inputs to all concerned based on feedback from stakeholders. They are providing inputs for academic and administrative audits and analysis of results for improvements in weak areas. Students and staff give their feedback and suggestions on teaching and administrative performances through the suggestion box. IQAC facilitates the process of proper documentation of institutional activities by ensuring its effectiveness.**

**The IQAC meets regularly and prepares evaluates and recommends the following for approval by the management.**

- 1. Annual Quality Assurance Report (AQAR)**
- 2. Stakeholders' feedback and analysis**
- 3. Action taken report.**
- 4. Organizing various academic activities.**

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the

incremental improvement in various activities

**The Institution reviews its teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set-up as per norms and records the incremental improvement in various activities**

The Institution complies with the university's stipulations concerning the academic calendar, curriculum, teachers' quality, student admission norms, working days, student attendance, internal assessment mechanism, physical infrastructure, learning resources, student support etc. Guidelines have been laid down on the teaching-learning process for quality assurance from time to time. Subject teachers maintain student attendance registers, faculty work dairy, teaching plans and other relevant documents. IQAC initiates and mandates continuous evaluation processes and sustainable assessment mechanisms to achieve the academic goals of the institution. IQAC review through structured feedback mechanisms such as feedback on curriculum, feedback on teaching, and feedback on overall institutional performance. Reviews through periodic submission of reports and compliances thereon. Continued review is ensured through discussions in the periodic meetings of IQAC, departments and staff. Review through the conduction of academic and administrative audit (AAA).

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="#">Nil</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution gives fairness and justice in the dealing out of benefits and responsibilities between both men and women. It has a strong, moral workplace culture that values inclusivity and diversity. One of the main issues facing society now is gender equity. To promote gender equity, the institution has taken the following measures:

To further gender parity, the institute established a Women Empowerment Cell, Anti Ragging, Prevention of Sexual Harassment, Grievances Redressal, and Discipline Committee. The college has given women the same opportunities as men in the employment process and in leadership roles including conveners of functional units, academic advisers, and heads of departments. Security features like CCTV, a women's common room, and separate seating for girls and boys in the library, classrooms, and auditorium help to alleviate the sense of insecurity on campus, despite the fact that female students are fairly granted leadership positions in organizations like the student council, class representative, etc.

File Description	Documents
Annual gender sensitization action plan	<a href="https://ksscollege.org/MemberUploads/628806387_7.1.1%20%20Annual%20Gender.pdf">https://ksscollege.org/MemberUploads/628806387_7.1.1%20%20Annual%20Gender.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://ksscollege.org/MemberUploads/501357094_7.1.1.%20Specific%20facilities.pdf">https://ksscollege.org/MemberUploads/501357094_7.1.1.%20Specific%20facilities.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy  
**Biogas plant** Wheeling to the Grid  
**Sensor-based energy conservation** Use of LED bulbs/  
**power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college campus is surrounded by vast greenery. The whole campus has been designated as a "Plastic Free Zone." Waste management and environmental protection are part of the college's Institutional Social Responsibility (ISR).

**a) Solid Waste Management:** 1. Dust bins have been placed throughout the campus by the college. 2. Old files, old home assignments, old newspapers, etc. are donated to outside organizations for recycling. 3. The college's Rovers and Rangers, YRC, and NSS organizations are always working to keep things tidy. Twice a month, it hosts a campus cleanup drive to collect solid waste and trash.

**b) Liquid Waste Management:** 1. Pipelines have been built for the collection of liquid waste produced by restrooms and toilets, which is stored in separate chambers. 2. The college provides meals for the students, and the temple personnel, who have a separate facility for that, takes any leftover food.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<b>Nil</b>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**B. Any 3 of the above**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit**

**A. Any 4 or all of the above**

**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.**

**C. Any 2 of the above**

**Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**The institution upholds its mission to deliver high-quality education while placing a premium on promoting student peace and**

embracing cultural, regional, and linguistic diversity. It also aids in clarifying the institution's vision. Several steps were taken, including the following:

- The college hosts Talents Day on July 7th 2023 and 30th May 2024 in a welcoming and inclusive setting. Students can demonstrate their own special talents and abilities through this program.
- On August 20, the college held Sadbhavana Diwasin an effort to foster harmony, unity, and understanding among the members of the institution.
- To promote a sense of solidarity, mutual respect, and familial ties among the students, the college observes Raksha Bandhan on August 30th.
- The institution celebrated Hindi Diwas on September 14th, to honor the Hindi language and its significance to India's cultural and linguistic identity
- Kannada Rajyotsavais celebrated on November 1st to commemorate the formation of the state of Karnataka

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution takes all possible measures in organizing various events and programs for molding the students and staff to become responsible citizens of the country by sensitizing. At the start of the academic year, the institution hosts an orientation session for all first-year students. It addresses the rights, obligations, and moral behavior of the students. As a duty of all citizens, the students have organized numerous cleanliness campaigns on campus and in neighboring villages. Another significant project that the college has undertaken is the Swatchh Bharat Abhiyan. As a required course, the Indian Constitution educates our students about their constitutional responsibilities.

The institution celebrates World Population Day, Independence Day, World Democracy Day, Constitution Day, Human Rights Day, National Voters Day, Republic Day. A blood donation camp was arranged by the National Service Scheme, Youth Red Cross, Rovers and Rangers Unit, and IQAC. The college has carried out awareness campaigns on road safety and historical heritage.

File Description	Documents
Details of activities that inculcate values; necessary to render students into responsible citizens	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**      **C. Any 2 of the above**  
**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**The institution celebrates National and international commemorative days to respect the tradition to the future generation and make them understand and value the importance of these days.**

**An International Yoga Day is observed on June 22nd with the goal of**

promoting physical and mental well-being . The World Population Day is observed on July 11th to increase awareness of population-related concerns worldwide. The college commemorates Independence Day annually on August 15th as a means of showing our support for the nation. The World Democracy Day is celebrated on September 15th to promote and uphold the principles of democracy worldwide. The Gandhi Jayanti is celebrated on 2nd October every year to mark the birth anniversary of M. K Gandhi. The Constitution Day is celebrated on November 26 to honor the adoption of the Constitution of India in 1949. The National Voters' Day is celebrated annually in India on 25 January to mark the foundation day of Election Commission of India. The Republic Day, is observed on January 25, which honors the day India became a republic, is observed annually. The Ambedkar Jayanti, is celebrated on 14th April every year to honor the memory of B. R. Ambedkar.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice I: Study Visit

#### Objectives:

1. To provide practical application of knowledge
2. To develop Inter disciplinary connections
3. To inculcate Professional and skill development

#### The Context:

A study visit is been initiated for educational or research purposes. It's an opportunity for students, to create an experience and learn from specified Industry.

**The Practice:**

The students visits industries to gain practical knowledge about administrative practices and market dynamics and also they are engaged with non-government organizations like orphanage to study social issues, structure & functions.

**Evidence of Success:**

Students were actively participated in all the field visits.

**Problems Encountered:**

Time constraints due to academic commitments.

Limited awareness among students regarding societal issues

**Best Practice II: Inter College P U Fest**

**Objectives:**

1. To foster unity and camaraderie among students from different P U colleges.
2. To encourage team work & to build confidence and self-esteem.

**The Context:**

An inter P U college fest is conducted in various activities such as cultural events, literary events, art competition.

**The Practice:**

The student-centered and skill-based activities are organized at the college level to actively engage students in the professional domain. This fest is conducted every year to foster a competitive spirit among nearby PU students & to inspire interest in higher education.

**Evidence of Success:**

Students from various colleges were actively participated in all the

competitions.

**Problems Encountered:**

Time constraints due to academic commitments.

Mobilization of fund.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Swachha Mandira:** In support of Swachha Bharat Abhiyan volunteers of NSS, YRC and Rovers-Rangers have conducted various cleaning programmes in around the campus and outside the campus.

**Blood donation:** Blood donation is a unique programme conducted by the institution every year in association with NGOs and public organizations.

**Scholarship, Endowment and Financial Assistance:** The main objective is to provide financial help to the students of socially and economically backward sections and ensure that financial inability should not pose a threat for the needy learners to get into the higher education.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution adheres to the curriculum set by Mangalore University, which provides an academic calendar well in advance, along with the syllabus, prescribed textbooks, and the allotted teaching hours for each course. Based on these directives, the college department is responsible for implementing the curriculum. Each course instructor develops a detailed lesson plan delivers the course content, and facilitates hands-on learning experiences, ensuring students' theoretical and practical understanding is balanced and nurtured. The department places a strong emphasis on the holistic development of students, providing opportunities for both academic and practical growth. The department head holds academic planning meetings to coordinate the timetable, assign faculty to courses, and ensure that all curriculum-related activities are carried out effectively. The university regularly communicates any updates or revisions to the curriculum via letters and emails, and the principal ensures that relevant faculty members receive copies of these updates along with detailed instructions about the changes. The college makes every effort to provide faculty members with the necessary resources to fully comprehend the curriculum and implement it efficiently. Before the final exams, the college organizes well-planned internal assessments and follows established protocols for assignment submission, adhering to the guidelines set by the principal and the examination committee. Additionally, regular feedback from various stakeholders is collected to improve the teaching and learning process continuously.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)**

The University follows a well-structured academic calendar, with some minor adjustments made according to institutional guidelines. This calendar is clearly defined, and the process for creating academic teaching plans is standardized. It is distributed to students in the form of a guidebook, which includes important dates for internal exams, summative exams, semester start and end dates, and various co-curricular activities. Additionally, tentative dates for events such as plays, parent-teacher meetings, general body meetings, student council inaugurations, leadership development sessions for council members, community harmony weeks, annual events, sports days, and college days are also listed. While these dates are generally fixed, they are subject to change. Internal exams are conducted based on a clear methodology that allows flexibility to accommodate the needs of learners.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University** **Setting of question papers for UG/PG programs** **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses** **Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

20

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<b>No File Uploaded</b>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

473

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

473

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Ethics, gender, human values, environmental concerns, and sustainability are integrated at various levels within the curriculum and co-curricular activities. Language courses include lessons that address these critical issues, while dedicated courses on Gender Studies and Environmental Issues further enhance students' understanding. These courses are supplemented by assessments to evaluate learning outcomes. The institution fosters discipline, values punctuality, and rewards virtues like service. Initiatives such as blood donation drives, community service, visits to orphanages, and collaborations with NGOs address these core issues, bridging gaps and promoting the growth of these values. Additionally, value-added courses rooted in Indian traditions (Parampara) are offered to students. Staff meetings and discussions serve as platforms to emphasize the significant societal roles educators play, reinforcing the institution's commitment to instilling these essential values in its students.**

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

0

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Programme / Curriculum/ Syllabus of the courses	<b>No File Uploaded</b>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<b>No File Uploaded</b>
MoU's with relevant organizations for these courses, if any	<b>No File Uploaded</b>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<b>No File Uploaded</b>

### 1.3.3 - Number of students undertaking project work/field work/ internships

**136**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<b>No File Uploaded</b>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
URL for stakeholder feedback report	<b>No File Uploaded</b>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<b>No File Uploaded</b>
Any additional information(Upload)	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://ksscollege.org/MemberUploads/1273712741_2.%20Feedback%20Analysis%20Report%202023-24.pdf">https://ksscollege.org/MemberUploads/1273712741_2.%20Feedback%20Analysis%20Report%202023-24.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

370

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

143

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

By identifying slow and advanced learners separately for each subject, teachers can tailor their instruction to meet the needs of each group. This can help in ensuring that slow learners receive the extra support and attention they need to grasp the material, while advanced learners are appropriately challenged and engaged.

The process of identification is carried out after the announcement of the previous examination results, Internal Assessment Examination and taking into account the performance of the class in the current academic session. Assessment less than 40% is considered as Slow Learner, more than 41% and less than 69% is considered as Average Learner, more than 70% is considered Advance Learner.

The Support provided for Slow Learners are, Problem solving sessions/revision, remedial teaching, additional assignments, reading materials, group study system, motivational classes, Personal attention and counseling.

The Support provided for Average/Advanced Learners are-Special session, providing additional books, special lecture, guidelines to crack competitive examination, assistance for industry internships and field trainings, provision to explore the talents through MOU's with reputed institutions, internships, writing assignments on more challenging topics.

The Institution obtained expected outcome from this process such as, Timely conduction of slow learners' activity, Provision for Continuous assessment, Improvement of result.

File Description	Documents
Link for additional Information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
487	27

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The student-centric teaching method and practical activity offered in the arts, commerce, and business administration departments are designed to empower students and foster critical thinking. The approach involves individual and group work under the guidance of teachers or mentors. Students are encouraged to engage in problem-solving activities that require them to identify, analyze, propose solutions, and evaluate their effectiveness. This hands-on approach helps students develop a deep understanding of the subject matter and enhances their ability to find effective solutions. Additionally, students are given opportunities for individual involvement through project work, internships, and field visits. These experiences further enhance their learning and provide real world applications for the knowledge and skills they acquire in the classroom. Overall, the program aims to create a learning environment that nurtures exploration of various skills and fosters independent thinking, ultimately preparing students for success in their academic and professional pursuits.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">Nil</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To give ideas to students in an effective way teachers are combining technology with the traditional mode of instruction to engage students in long-term learning. College uses Information and Communication Technology (ICT) in teaching to support, enhance, and optimize the delivery of information.

The following tools are used by the Institute- ICT Tools:

1. Projectors- 4 (1 fixed, 3Portable)
2. Desktops- 56 and Laptop - 3- Arranged at Computer Lab, office room, library
3. Printers- 9
4. Three photocopy machines available in the college.
5. Six Scanners and One LCD smart screen are available in the college office.
6. Auditorium- It is equipped with a mike and the projector.
7. CC Cameras are set up in all the classrooms, the auditorium, the smartroom, and in different corners of the campus.

Use of ICT by Faculty

1. PowerPoint presentations- Faculties are encouraged to use PPT.
2. Online competitions- Management events such as Business quizzes and paper presentations are being organized.
4. Whats App is used by mentors to communicate with the students

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://ksscollege.org/MemberUploads/538953304_2.3.1.2.pdf">https://ksscollege.org/MemberUploads/538953304_2.3.1.2.pdf</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

**24**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

**27**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**4**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At the college level, an examination committee is constituted, comprising of a senior Faculty member as chief superintendent, other teaching faculty, and non-teaching staff as members. The internal examination is conducted by the college, and the students will be allotted seats in the classrooms for answering their examination. The college publishes rules and guidelines while conducting internal examinations. Two internal assessment tests are conducted each semester at the college level. Time table for the test is prepared well in advance and communicated to the students earlier. A proper seating plan is followed for internal assessment tests and it is displayed on the notice board. After valuation of internal assessment answer scripts, it will be shown to the students to check any discrepancy. By adapting the criteria as per the direction of Mangalore University, complete transparency is maintained in internal assessment examination. The assessment marks of the two session examinations uploaded on college MULINX and UUCMS Portal. Students will login to the UUCMS portal to verify their internal

evaluation marks. Exam Superintendent decision or information after resolving the grievances/correction in the question paper is intimated immediately to the students through the examination committee members.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the college level, an examination committee is constituted, comprising of a senior Faculty member as chief superintendent, other teaching faculty, and non-teaching staff as members. The internal examination is conducted by the college, and the students will be allotted seats in the classrooms for answering their examination. The college publishes rules and guidelines while conducting internal examinations. Two internal assessment tests are conducted each semester at the college level. Time table for the test is prepared well in advance and communicated to the students earlier. A proper seating plan is followed for internal assessment tests and it is displayed on the notice board. After valuation of internal assessment answer scripts, it will be shown to the students to check any discrepancy. By adapting the criteria as per the direction of Mangalore University, complete transparency is maintained in internal assessment examination. The assessment marks of the two session examinations uploaded on college MULINX and UUCMS Portal. Students will login to the UUCMS portal to verify their internal evaluation marks. Exam Superintendent decision or information after resolving the grievances/correction in the question paper is intimated immediately to the students through the examination committee members.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://ksscollege.org/MemberUploads/1904499800_2.5.1.(3).pdf">https://ksscollege.org/MemberUploads/1904499800_2.5.1.(3).pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The very purposefulness of learning is judged by the overall outcome and the specific outcome. This has been ably captured by the Mangalore University while formulating the syllabi and designing the curriculum. To keep the stakeholders well informed about POs and Cos the following steps have been initiated by the college.

#### Outcome stated and displayed

- The POs and COs are given by the University and these have been uploaded in the institutional website.
- During the orientation programme the information provided about the objectives of the study outcomes and graduate attributes needed at the end of the programme.
- The outcomes of the programme are elaborated to the parents during the AGM of the PTA.
- The HODs brief the faculty members about POs and COs during the departmental meetings.
- A set of hard copy of the syllabus is maintained in each department which contains the statement of outcomes.
- Successful alumni are invited to engage the sessions/topics which serve as models for the POs and COs.
- A dossier POs and COs is maintained in the library and IQAC.
- The faculty members are deputed to course specific workshops.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

It is incumbent upon the college to assess the stated outcomes and hence at various levels the institution attempts to evaluate them directly or indirectly.

- Programme /course-wise CIE result analysis.
- Releasing of programme / course-wise consolidated CIE

result.

- Consistently high percentage of distinction holders and securing of rank.
- Documenting students' progression to PG courses.
- Employment of the students in different job sectors.
- Participations in placement programmes and job fairs.
- Winning of prizes in different fests, cultural competitions, sports and games organised both in the college and other institutions.
- The alumni profile of the college demonstrates the outcome attained.
- Appreciation by the parents, public and MOU holders reflect the quality of teaching- learning in the institution.
- The activities of the student council, ISR/DSR initiatives, participation in community oriented programmes, showcase achievements in the leadership ability, human values, and ethical aspects imbibed by the students.
- The feedbacks from the outgoing students reflect relevance of programme.
- The fests organized in the college throw light upon the collaborative learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

139

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**[https://ksscollege.org/pdf/IOAR/SSS\\_Analysis\\_Report.pdf](https://ksscollege.org/pdf/IOAR/SSS_Analysis_Report.pdf)**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<b>No File Uploaded</b>
List of endowments / projects with details of grants(Data Template)	<b>No File Uploaded</b>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Supporting document from Funding Agency	<b>No File Uploaded</b>
Paste link to funding agency website	<b>Nil</b>

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the**

year

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

06

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

19

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college runs NSS, YRC, Rangers and Rovers, and it has developed a concept of community presence in which students are guided, trained, motivated, and involved to get themselves sensitized to various social issues through NSS, YRC, Rangers and Rovers, and various departmental associations. The college performs a number of extension activities to promote the institution-neighborhood community to sensitize the students towards community needs, and the students actively participate in social service activities leading to their overall development.

Every year, NSS hosts a special camp in a neighboring adopted community, and NSS volunteers participated in a number of activities. The college hosts events like as special talk on social issues, community clinging, service during car fest ,wild fire awareness program, blood donation camps, Vanamahostava programs, field visit,cleanliness campaigns, environmental awareness, service during national pulse polio program and aids awareness. These are a few of the exercises that students participate in as part of social awareness initiatives. YRC, Ranger and Rovers, and other college departments are aware of their obligations to help students become responsible members of society by educating them about social issues through a variety of programs.

File Description	Documents
Paste link for additional information	<a href="https://ksscollege.org/MemberUploads/1005490760_3.3.1%20chart.pdf">https://ksscollege.org/MemberUploads/1005490760_3.3.1%20chart.pdf</a>
Upload any additional information	<a href="#">View File</a>

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	<a href="#">No File Uploaded</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">No File Uploaded</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**13**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**820**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year****0**

File Description	Documents
e-copies of linkage related Document	<b>No File Uploaded</b>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year****27**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities****4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.****The campus is spread over an area of 1.2 acre, which includes****open space for garden, parking and sports facilities. The college has 15 classrooms of which 01 is equipped with LCD facility and 04 are equipped with PowerPoint facility. All the classrooms are well-ventilated, spacious, well-furnished and provided with black**

boards, and public address system. There are 04 Staff rooms and 01 Computer laboratory. The departments are equipped with, desktops and printers along with high speed internet. Library and Information Centre of the college has open access to books, periodicals, e-journals and e-resource along with ILMS system. College is equipped with a multi purpose air conditioned and ICT enabled Seminar Hall with a seating capacity of 150. The college also has an auditorium with a seating capacity of 1500 students. There are 56 computers, out of which 43 computers are meant for students and 13 are meant for staff and administration purpose. The college is also provided with transformer, automatic generator and a power control room and purified drinking water. CCTV cameras are installed for safety and security.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides adequate space for sports, games and cultural activities and prepares students for various levels of intercollegiate events. There is a separate building for Physical Education department. The college auditorium is also used for practising chess and carrom. A well-equipped Gym with necessary accessories to boost physical fitness of the students is also made available. The playground of the college is useful for outdoor games such as Ball Badminton, Volley Ball, Throw Ball, Kabaddi, Cricket and Tug of War. Students are encouraged to participate in numerous cultural and literary activities to make them excel in their fields of interest. Various cultural activities like Traditional Day, Talents Day, Union Day, College Day and NSS camp are held to

provide opportunities for the students to showcase their talents. The students' participation in cultural activities

develops an aesthetic sensibility and an appreciation for art.

The college cultural team provides opportunities to perform in various events and competitions. The college also has a drama

association called "Kusumasaranga". The college encourages Yaksha Ghana training through "Yaksha Taranga".

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library and Information Centre of the college was established in 1983. The library is fully automated with the leading Integrated Library Management Software - Easylib which gives user friendly interface for searching resources in the library, along with its positions and availability status. The library has the membership of INFLIBNET N-LIST and provides many e-journals and e-books on various subjects. It offers computerized Catalogue Search Services for user community through the On-line Public Access Catalogue [OPAC] which allows access to bibliographic details of the books available in the Library. The faculty and the students access information from rare books and the same is utilized in different aspects of research work in their respective fields.

**ILMS Software, Easylib**

1. Name of the ILMS software: Easylib
2. Version: 4.4.2 client server version

**Features of Easylib**

1. Requisition and Acquisition
2. Cataloguing and Accessioning
3. Membership Management
4. Circulation Management
5. Serial Control
6. Digital Library
7. Customizable Reports
8. Security and Set up

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-****C. Any 2 of the above**

**ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**97148**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**41**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<b>No File Uploaded</b>

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

**IT facilities have been updated with additional computers,**

printers, scanner and LCD Projector. The bandwidth of the internet connection also been increased to 200 MB speed. IT infrastructure of the college comprises 56 computers. Some computers connected with Internet facilities. All the computers are protected with antivirus software. Four class room and one computer lab of the college are equipped with LCD projectors. Digital Learning orientation has been organized by the college to motivate the teaching staff and students. Public address system is used regularly by the principal and the teachers to make announcement. Mikes, Amplifier, and other sound system are used for various programmes of the college. The college campus is under closed circuit (CC) TV surveillance. A good number of CC Cameras have been installed. Repair work relating to IT facilities is out sourced. The plans for IT infrastructural development are given top priority as the college realizes the correlation between adequate IT infrastructure and effective teaching learning. The class room teaching-learning practices are student centric & ICT is one of the important features.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

56

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Audited statements of accounts.	<b>No File Uploaded</b>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<b>No File Uploaded</b>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

##### Classroom management:

Classroom being the most primary and important work space; it is managed with proper systems and procedures. 4 classrooms are well equipped with ICT facilities for better and effective teaching. CCTVs installed in each classroom to ensure the safety and the security of all students, teachers and equipment.

##### Library:

The Library Advisory Committee tackles all issues relating to the smooth and efficient functioning of the library. They focus on the availability and utilization of instructional material in teaching and learning process. Internet facility is provided in the library and students can access the facility for availing e

resources and other web based information. Sport complex/ground/equipments: Physical Director of the college looks after the sports facilities and the activities. The sports equipments are issued to the students as per the schedule of the events. If any equipment gets faulty, physical director submits proposal for maintenance. Preventive maintenance measures are taken in time. Physical director is responsible for keeping the record of utilization of sport facilities, activities held, and awards for the students etc.

IT facilities: All departments in the institute are having PCs with essential software and peripherals. The college outsources the maintenance and servicing of IT facilities. Minor repairs will be handled by the staff of the college. To minimize e-waste, electronic gadgets like projectors, computers, and photocopiers are serviced and reused.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<b>Nil</b>

## **STUDENT SUPPORT AND PROGRESSION**

### **5.1 - Student Support**

#### **5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

##### **5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<b>No File Uploaded</b>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**2,67,200**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<b>Nil</b>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**546**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**546**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

07

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

47

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

24

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

In our institution student council is formed through Electoral College. The members of the Electoral College will elect a President, Vice-president and Secretary. According to the strength of the class, one representative for each 25 students is elected and there must be a women representative from each class. The council consists of heads of various associations and class representatives. The main objective of having a student council is to promote democratic values among the students. The members of the student council work together as a team to uphold the rules and regulations of the college to maintain social values, democratic values and to become better citizens of India. Various associations are there in college such as Sports and games association, Cultural association, Adventure Club, Commerce and Management Association, Humanities association, Planning Forum, Eco Club, HR and Placement Cell, Women Empowerment Cell, Literacy Club, Prathiba Wall Magazine, NSS, Rovers and Rangers, Youth Red Cross, Electoral Literacy Club. National day's celebrations are conducted by the Student Council. As well the college has various committees such as Anty Ragging Cell, Prevention of Sexual, Grievances Redressal cell and Internal complaint cell. Students are deputed to curricular and extracurricular activities. Students bridge institutions and society by recognizing and honoring important personalities who contribute to the betterment of society.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

### **5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

#### **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

**62**

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template))	<a href="#">View File</a>

### **5.4 - Alumni Engagement**

#### **5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

The College has a registered Alumni Association. The association is active. The college organizes at least one alumni meet in a year. The alumni of the college are placed in all the fields such as, Industries, agriculture, banking sector, education, media, social work, politics, transport and communication, etc. Most of the teaching and non-teaching staffs are the alumni of this college.

They play the main role in binding this group for the development of college and students support. They grant freeships, scholarships and prizes. They provide financial support to medical treatments and financial help to the economically

backward students. They conduct guest lectures, mock courts and assist in career guidance and other support services. They contributed many supportive things including

Contributing to the departmental library by donating

textbooks. Visiting the campus as a campus recruiter.

Offering internship opportunities. Helping in organizing NSS Camps at the village level. Sponsoring bus pass for economically backward students

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**VISION: JNANAMEVA JEEVANAM(Knowledge is life)**

**MISSION:**

1. The students of our institution shall excel in education
2. have a research bent of mind, and be employable.
3. environmentally sensitive, and socially responsible citizens.

The K.S.S temple manages our college. The governing body shall assign various jurisdictions to the principal to play an important role in governing the Institution. The principal in turn shares it with the IQAC coordinator and HODs of all the

departments in a particular meeting for various functioning activities. The heads of the department will convey it to various committees along with the staff representatives. Every classroom is under surveillance by CCTV. Most of the teaching faculties use ICT tools for teaching and learning. The college has different committees and cells like the admission committee, discipline committee, women empowerment committee, cultural and drama committee, examination committee, sports committee, counselling cell, HR cell, Internal complaint cell, Anti-Ragging committee, Adventure and Trekking cell, Grievance redressal cell, and various associations such as commerce, humanities, these committees and associations come under one faculty as a convenor and few as members. They shall decide on the effective functioning of the committees. The governing council meets occasionally to devise strategic and tactical plans, while IQAC helps accomplish these plans.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

K.S. S Temple manages our college. Temple administration directly comes under the Government of Karnataka. Hence, the management gives directions to the principal to follow decentralization in the college for its internal administration. The participative management of our college believes in decentralized leadership at every level of administration. The Principal is charged with the administration of routine activities and human resources. He is involved in academic planning, implementation of the plan efficient delivery of curriculum, discipline, evaluation process and student performance. The HOD oversees the teaching plans of his/her departmental members, covering meetings, assigning subjects and discussing plans of action for the whole year. Take initiative to conduct seminars, peer teaching, Remedial classes, project works, internship, Organising and deputing to fest, activities and workshops.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective institutional plans developed by the Principal along with the cooperation of faculty members and students by following government procedure. The college has a perspective plan for the development of the students in the field of education considering the space and economic factors etc. The governing council of the institution has prepared a strategic /perspective plan for 10 years commencing from 2015 till 2025, taking into account the quality indicators of NAAC-defined criteria. The perspective plans deployed.

1. Fulfilling staff welfare measures.
2. Encouraged student-centric activity.
3. Sanctioned posts of faculties filled.
4. Organising seminars, workshops/guest talks,
5. Women Empowerment Cell strengthened.
6. Conducted student exchange programmes.
7. Strengthen the mentor system.
8. Conducted departmental social responsibility programmes.
9. Allowing the faculty to participate in BOE and BOS Works.
10. Encouraged students to attend more number of seminars, workshops, conferences, group discussions, and Management fest.
11. Increasing the number of certificate courses.
12. To encourage the faculties to use the ICT method of teaching.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is an aided institution that comes under the control of the K.S.S temple. The temple administration directly comes under the Government of Karnataka. Hence, the management gives directions to the Principal to follow decentralisation in the college for its internal administration of the college. At the departmental level, the heads of the departments are directly responsible for coordinating all the departmental academic programs of the college. Faculties are responsible for the development of students. Staff members are assigned as criteria in charge, coordinators, or members of various committees.

**Recruitment:** The guest faculty and non-teaching staff are directly appointed by the Temple Management by following government norms. The members of the college developmental committee include student representatives. The meeting of the principal, student welfare officer, and the student council is held to plan and implement student-centric institutional activities. Administrative, academic and financial matters are handled democratically and transparently.

File Description	Documents
Paste link for additional information	<a href="https://ksscollege.org/MemberUploads/1297447540_6.2.2%20chart.pdf">https://ksscollege.org/MemberUploads/1297447540_6.2.2%20chart.pdf</a>
Link to Organogram of the Institution webpage	<a href="https://ksscollege.org/MemberUploads/1897900815_College%20Organogram.pdf">https://ksscollege.org/MemberUploads/1897900815_College%20Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>
<b>6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination</b>	<b>A. All of the above</b>

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college has several welfare schemes for its teaching and non-teaching staff. Many staff have availed the benefits of such schemes in the past few years. The institution provides

1. Employee Provident fund facility to all the staff.
2. Paid Maternity leave
3. Earned leave
4. Casual leave
5. OOD facility
6. ESI facility
7. Group insurance
8. Gratuity
9. Permission to leave campus for emergency/department/institutional/personal work.
10. Annual increment.
11. Financial support to attend workshops/seminars/conferences in the form of TA/ Reimbursement of registration fees.
12. Drinking water and refreshment facility.
13. Mid-day meal facilities.
14. Felicitation for retired staff.
15. Privilege to use institutional facilities for professional and personal development such as computers/printers/internet/multigym and college grounds.
16. Shared staff rooms together with basic facilities.
17. Separate reading space at the library.
18. LAN facilities to each faculties.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**09**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**01**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**The institution has an effective mechanism of performance appraisal system for both teaching and non-teaching staff.**

**The performance of all the teaching and non-teaching staff is**

reviewed on an annual basis.

Self-appraisal forms are supplied to the individual teachers and members of non-teaching staff to obtain information about several aspects of their roles which are furnished to the head of the institution. Student feedback on the teachers is obtained on an annual basis.

The head of the institution reviewed it at the staff meeting.

The IQAC goes through the feedback forms collected from the students and suggests suitable measures to improve the teaching-learning process.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

To monitor the effective deployment of financial resources, the institution has computerised its financial management system on various matters. Day-to-day financial dealings are handled by the office staff in charge. All the expenses such as of revenue nature are audited by internal audit. The principal will check the ledger every day which is entered by accounts in the office. The accounts are subjected to both external and internal audits regularly. Chartered Accountant Rama Bhat, APMC Road Puttur, 574201, is duly appointed by the Institution as an External auditor who conducts a regular audit. The process involves detailed checking of vouchers and bills, thorough verification of receipts and books of accounts, scrutiny of bank reconciliation statements, examination of any irregularities and obtaining evidence to successfully satisfy the requirements of the audit programme.

Observations are recorded and discussed with the account staff of the college/ principal and clarifications or obtained. The necessary measures suggested are duly considered for follow-up. The Chartered accountant will audit the salary account book of

teaching and non-teaching staff of the college and he will prepare the financial statement for the particular year and will submit the same to Mangalore Joint Director Office.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<b>No File Uploaded</b>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

**267200**

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### **6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

**Our institution is managed by K.S.S Temple. Hence, the required funds are provided by the K.S.S.Temple. Resource mobilisation is also carried out by the following means:**

1. Student fees,
2. PTA donations
3. Bank interest
4. Funds received from Mangalore University for NSS Annual special camp and to conduct inter-collegiate tournaments
5. Grants received from UGC towards the salary of the aided staff
6. Fees collected from the issue of the Transfer Certificate
7. Sale of old scrap materials
8. General fines collected by the library, Amount collected from printing and photocopy
9. Funding from alumni.

Optimum utilisation of funds is ensured through:

1. Some funds are allotted for social service activities as a part of social responsibility through NSS, YRC, Rovers, and Rangers.
2. Sports-related funds are used to conduct tournaments.
3. Financial resources are utilised for the payment of salary.
4. Financial support towards participation in professional development and cleaning programmes.
5. Funds utilised for the purchase of sports materials and library resources.
6. Funds utilised for organising student-centric activities.
7. Adequate funds are utilised for the development and maintenance of the infrastructure of the college.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Institution had a dedicated and dynamic IQAC in 2004 and is constituted as per the NAAC guidelines. The cell meets regularly and makes decisions after approval of the Management. The IQAC of the institution has been developed to assure academic standards and enhance the quality of education through its innovative and flexible education policy. Improvement in quality of teaching by regular inputs to all concerned based on feedback from stakeholders. They are providing inputs for academic and administrative audits and analysis of results for improvements in weak areas. Students and staff give their feedback and suggestions on teaching and administrative performances through the suggestion box. IQAC facilitates the process of proper documentation of institutional activities by ensuring its effectiveness.

The IQAC meets regularly and prepares evaluates and recommends the following for approval by the management.

**1. Annual Quality Assurance Report (AQAR)****2. Stakeholders' feedback and analysis****3. Action taken report.****4. Organizing various academic activities.**

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#"><u>View File</u></a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**The Institution reviews its teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set-up as per norms and records the incremental improvement in various activities**

The Institution complies with the university's stipulations concerning the academic calendar, curriculum, teachers' quality, student admission norms, working days, student attendance, internal assessment mechanism, physical infrastructure, learning resources, student support etc. Guidelines have been laid down on the teaching-learning process for quality assurance from time to time. Subject teachers maintain student attendance registers, faculty work dairy, teaching plans and other relevant documents. IQAC initiates and mandates continuous evaluation processes and sustainable assessment mechanisms to achieve the academic goals of the institution. IQAC review through structured feedback mechanisms such as feedback on curriculum, feedback on teaching, and feedback on overall institutional performance. Reviews through periodic submission of reports and compliances thereon. Continued review is ensured through discussions in the periodic meetings of IQAC, departments and staff. Review through the conduction of academic and administrative audit (AAA).

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

<b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Paste web link of Annual reports of Institution	<b>Nil</b>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**The Institution gives fairness and justice in the dealing out of benefits and responsibilities between both men and women. It has a strong, moral workplace culture that values inclusivity and diversity. One of the main issues facing society now is gender equity. To promote gender equity, the institution has taken the following measures:**

**To further gender parity, the institute established a Women Empowerment Cell, Anti Ragging, Prevention of Sexual Harassment, Grievances Redressal, and Discipline Committee. The college has**

given women the same opportunities as men in the employment process and in leadership roles including conveners of functional units, academic advisers, and heads of departments. Security features like CCTV, a women's common room, and separate seating for girls and boys in the library, classrooms, and auditorium help to alleviate the sense of insecurity on campus, despite the fact that female students are fairly granted leadership positions in organizations like the student council, class representative, etc.

File Description	Documents
Annual gender sensitization action plan	<a href="https://ksscollege.org/MemberUploads/628806387_7.1.1%20%20Annual%20Gender.pdf">https://ksscollege.org/MemberUploads/628806387_7.1.1%20%20Annual%20Gender.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://ksscollege.org/MemberUploads/501357094_7.1.1.%20Specific%20facilities.pdf">https://ksscollege.org/MemberUploads/501357094_7.1.1.%20Specific%20facilities.pdf</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/power efficient equipment</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**The college campus is surrounded by vast greenery. The whole campus has been designated as a "Plastic Free Zone." Waste management and environmental protection are part of the college's Institutional Social Responsibility (ISR).**

**a) Solid Waste Management:** 1. Dust bins have been placed throughout the campus by the college. 2. Old files, old home

assignments, old newspapers, etc. are donated to outside organizations for recycling. 3. The college's Rovers and Rangers, YRC, and NSS organizations are always working to keep things tidy. Twice a month, it hosts a campus cleanup drive to collect solid waste and trash.

**b) Liquid Waste Management:** 1. Pipelines have been built for the collection of liquid waste produced by restrooms and toilets, which is stored in separate chambers. 2. The college provides meals for the students, and the temple personnel, who have a separate facility for that, takes any leftover food.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting  
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution system in the campus

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**B. Any 3 of the above**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</b> 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b> <b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The institution upholds its mission to deliver high-quality education while placing a premium on promoting student peace and embracing cultural, regional, and linguistic diversity. It also aids in clarifying the institution's vision. Several steps were taken, including the following:**

- The college hosts Talents Day on July 7th 2023 and 30th May 2024 in a welcoming and inclusive setting. Students can demonstrate their own special talents and abilities through this program.
- On August 20, the college held Sadbhavana Diwas in an effort to foster harmony, unity, and understanding among the members of the institution.
- To promote a sense of solidarity, mutual respect, and familial ties among the students, the college observes Raksha Bandhan on August 30th.
- The institution celebrated Hindi Diwason September 14th, to honor the Hindi language and its significance to India's cultural and linguistic identity
- Kannada Rajyotsavais celebrated on November 1st to commemorate the formation of the state of Karnataka

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**The institution takes all possible measures in organizing various events and programs for molding the students and staff to become responsible citizens of the country by sensitizing. At the start of the academic year, the institution hosts an orientation session for all first-year students. It addresses the rights, obligations, and moral behavior of the students. As a duty of all citizens, the students have organized numerous cleanliness campaigns on campus and in neighboring villages. Another significant project that the college has undertaken is the Swatchh Bharat Abhiyan. As a required course, the Indian Constitution educates our students about their constitutional responsibilities.**

**The institution celebrates World Population Day, Independence Day, World Democracy Day, Constitution Day, Human Rights Day, National Voters Day, Republic Day. A blood donation camp was arranged by the National Service Scheme, Youth Red Cross, Rovers and Rangers Unit, and IQAC. The college has carried out awareness campaigns on road safety and historical heritage.**

File Description	Documents
Details of activities that inculcate values; necessary to render students into responsible citizens	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes**

**C. Any 2 of the above**

**professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**The institution celebrates National and international commemorative days to respect the tradition to the future generation and make them understand and value the importance of these days.**

An International Yoga Day is observed on June 22nd with the goal of promoting physical and mental well-being . The World Population Day is observed on July 11th to increase awareness of population-related concerns worldwide. The college commemorates Independence Day annually on August 15th as a means of showing our support for the nation. The World Democracy Day is celebrated on September 15th to promote and uphold the principles of democracy worldwide. The Gandhi Jayanti is celebrated on 2nd October every year to mark the birth anniversary of M. K Gandhi. The Constitution Day is celebrated on November 26 to honor the adoption of the Constitution of India in 1949. The National Voters' Day is celebrated annually in India on 25 January to mark the foundation day of Election Commission of India. The Republic Day, is observed on January 25, which honors the day India became a republic, is observed annually. The Ambedkar Jayanti, is celebrated on 14th April every year to honor the memory of B. R. Ambedkar.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice I: Study visit

#### Objectives:

1. To provide practical application of knowledge
2. To develop Inter disciplinary connections
3. To inculcate Professional and skill development

#### The Context:

A study visit is been initiated for educational or research purposes. It's an opportunity for students, to create an experience and learn from specified Industry.

#### The Practice:

The students visits industries to gain practical knowledge about administrative practices and market dynamics and also they are engaged with non-government organizations like orphanage to study social issues, structure & functions.

#### Evidence of Success:

Students were actively participated in all the field visits.

#### Problems Encountered:

**Time constraints due to academic commitments.**

**Limited awareness among students regarding societal issues**

**Best Practice II: Inter College P U Fest**

**Objectives:**

1. To foster unity and camaraderie among students from different P U colleges.
2. To encourage team work& to build confidence and self-esteem.

**The Context:**

An inter P U college fest is conducted in various activities such as cultural events, literary events, art competition.

**The Practice:**

The student-centered and skill-based activities are organized at the college level to actively engage students in the professional domain. This fest is conducted every year to foster a competitive spirit among nearby PU students & to inspire interest in higher education.

**Evidence of Success:**

Students from various colleges were actively participated in all the competitions.

**Problems Encountered:**

**Time constraints due to academic commitments.**

**Mobilization of fund.**

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Swachha Mandira:** In support of Swachha Bharat Abhiyan volunteers of NSS, YRC and Rovers-Rangers have conducted various cleaning programmes in around the campus and outside the campus.

**Blood donation:** Blood donation is a unique programme conducted by the institution every year in association with NGOs and public organizations.

**Scholarship, Endowment and Financial Assistance:** The main objective is to provide financial help to the students of socially and economically backward sections and ensure that financial inability should not pose a threat for the needy learners to get into the higher education.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.3.2 - Plan of action for the next academic year

1. To introduce new certificate courses.
2. To apply for National and State Level funding agencies for conducting Conferences/Seminars.
3. To Encourage and to promote Research Culture among the Students and Faculties.
4. To introduce Bachelor of Science (B.Sc) programme
5. Provide hostel facility for the needy students
6. Encourage meritorious students by giving fees concessions